

## Abstract Submission Guidelines

Participants can present their research work either as oral or poster at RCG2019. The deadline for submitting abstracts is 15<sup>th</sup> May, 2019. Decisions regarding abstracts will be communicated to participants by 20<sup>th</sup> May, 2019.

Please read all the instructions carefully before you submit your abstract.

## GENERAL GUIDELINES FOR PREPARING ABSTRACTS

The Organizing Committee accepts submission of abstracts of original contributions on any topic related to any technical session. If you wish to submit an abstract for consideration, kindly follow the instructions outlined below.

- Abstract must be written in English.
- Abstract should be in plain text without any special symbol, formula, diagram or data table.
- Abstract must be submitted online. Abstracts sent through email or any other mode will not be considered.
- **Title:** A brief title within 25 words is suggested. All words with four letters or more should be capitalized.
- **Abstract Text:** The abstract must clearly indicate the research problem / question, the methodology and the results of the work within 300 words. No references should be included.
- **Keywords:** Maximum of 5 keywords separated by semicolons (;) which best describe the study should be added at the end of the abstract text.
- **Presenting Author (or, Submitting Author/Corresponding Author):** Only Presenting Authors must submit their abstracts, in order to facilitate the process. However, if required, the presenting author can be replaced by one of the co-authors of the paper.
- One can submit any number of abstracts, but only 2 abstracts can be presented by a Presenting Author – either Oral or Poster or a combination of the two.
- Abstract fee must be paid for each abstract before or at the time of submission. Unpaid abstracts will not be considered.
- Once notification of 'acceptance of abstract' for Oral/Poster is sent, Presenting Authors must pay the requisite Conference Registration Fee by August 15<sup>th</sup>, 2019 to ensure scheduling of their abstract in the respective sessions.
- Programme Committee may revise the presentation type based on their evaluation and their decision will be binding on the Presenting Author.

## OTHER INFORMATION

- Abstracts will be published in the form submitted by the author after revision (if suggested by the concerned Chairpersons).
- By submitting the abstract(s), the author along with other co-authors & leads automatically consent by assigning copyright to the Organizing Committee of RCG2019 that they will have 'no objection' for reproducing the abstract(s) in the Abstract Book published.
- Abstracts should be submitted online latest by May 15<sup>th</sup>, 2019.
- If confirmation e-mail is not received within 24 hours after submission, please contact the Conference Organizers (E-mail: [secretariat@rcg2019.com](mailto:secretariat@rcg2019.com)).
- At least the presenting author(s) will be required to register for the Conference in order to ensure their abstract (s) is/are included in the oral/poster sessions.
- Acceptance letters will be sent to the Presenting Author only before May 20<sup>th</sup>, 2019 by e-mail only.

- In case of more than 2 abstracts accepted by the Programme Committee, the other accepted abstract(s) must be presented by other co-authors (as only 2 abstracts can be presented by a person) subject to payment of registration fee by the co-author presenting the other approved abstract(s).
- Sessions may not be held in case of insufficient number of abstracts submitted or accepted. Abstracts submitted in any session that is not held will be re-allocated to a different session by the Program Committee and the decision will be final and binding.

#### **MODE OF PRESENTATION**

Paper(s) may be presented through any one of the following systems. The authors may give their preference of presentation during abstract submission; however the final decision will be taken by the Session Conveners.

- Oral / Multimedia Presentation
- Poster Presentation: Poster size will be A0 (841mm high x 1189mm wide).

#### **ABSTRACT SUBMISSION FEE (NON-REFUNDABLE)**

- For all participants: 10 Euros

#### **IMPORTANT DATES**

<b>Abstract submission will close</b>	May15 <sup>th</sup> , 2019
<b>Acceptance Notification</b>	May20 <sup>th</sup> , 2019
<b>Last date for Presenting Authors to register &amp; pay registration fee</b>	August15 <sup>th</sup> , 2019